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**MINUTES OF MEETING  
AVALON GROVES  
COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Board of Supervisors of the Avalon Groves Community Development District was held on Thursday, January 23, 2020 at 11:30 a.m. at Avalon Groves Amenity Center, 17555 Sawgrass Bay Blvd. Clermont, FL 34714.

**FIRST ORDER OF BUSINESS – Roll Call**

Ms. Thibault called the meeting to order and conducted roll call.

Present and constituting a quorum were:

Jim Harvey	Board Supervisor, Chairman
Greg Meath	Board Supervisor, Vice Chairman
Candice Smith	Board Supervisor, Assistant Secretary
Brad Walker	Board Supervisor, Assistant Secretary

Also present were:

Patricia Thibault	District Manager, DPGF Management & Consulting LLC
Jere Earlywine	District Counsel, Hopping Green & Sams
Rodney Cotten	Amenity Manager, Evergreen
Jon Seifel	Resident

*The following is a summary of the discussions and actions taken at the January 23, 2020 Avalon Groves CDD Board of Supervisors meeting.*

**SECOND ORDER OF BUSINESS – Audience Comments**

An audience member noted a residential petition circulating Facebook to move the location of the mailboxes, and asked the Board for clarification regarding the process. Discussion ensued.

A resident raised a question regarding who was responsible for maintaining landscaping on their property and neighbors' property on Serenoa Boulevard.

**THIRD ORDER OF BUSINESS – Administrative Matters**

A. Exhibit 1: Aquatic Systems Waterway Inspection Report

B. Exhibit 2: Consideration for Approval – The Minutes of the Board of Supervisors Regular Meeting Held September 26, 2019

On a MOTION by Mr. Harvey, SECONDED by Mr. Meath, WITH ALL IN FAVOR, the Board approved the Minutes of the Board of Supervisors Regular Meeting held on September 26, 2019 for the Avalon Groves Community Development District.

C. Exhibit 3: Consideration for Acceptance – The December 2019 Unaudited Financial Report

On a MOTION by Mr. Harvey, SECONDED by Mr. Meath, WITH ALL IN FAVOR, the Board accepted the December 2019 Unaudited Financial Report for the Avalon Groves Community Development District.

D. Exhibit 4: Presentation of the January Field Operations Report

38 **FOURTH ORDER OF BUSINESS – Business Items**

39 A. Exhibit 5: Consideration of Memorandum of Updated Provisions of the District’s Rules of  
40 Procedure

41 Mr. Earlywine stated that updates to rules of procedure were a standard every three to five years,  
42 in compliance with updated legislation affecting Districts. Mr. Earlywine noted changes in  
43 language regarding public records request fees collection, new statutory provisions for fraud  
44 prevention, competitive bidding, financial disclosure coordination provision, and ADA  
45 compliance for meeting minutes and agendas. Mr. Earlywine recommended setting the public  
46 hearing for the updated rules of procedure for the scheduled March 2020 meeting.

47 B. Exhibit 6: Consideration and Adoption of **Resolution 2020-01**, Setting Public Hearing for 2019  
48 Rules of Procedure

49 On a MOTION by Mr. Harvey, SECONDED by Mr. Walker, WITH ALL IN FAVOR, the Board adopted  
50 **Resolution 2020-01**, Setting the Public Hearing for 2019 Rules of Procedure for March 23, 2020, for the  
51 Avalon Groves Community Development District.

52 C. Exhibit 7: Consideration & Adoption of **Resolution 2020-02**, Designating Registered Agent and  
53 Office

54 On a MOTION by Ms. Smith, SECONDED by Mr. Walker, WITH ALL IN FAVOR, the Board adopted  
55 **Resolution 2020-02**, Designating Mr. Jere Earlywine of Hopping Green & Sams, PA as the Registered  
56 Agent for the Avalon Groves Community Development District.

57 D. Exhibit 8: Consideration of Yellowstone Pond 5 Tree Replacement Proposal - \$4,785.00

58 On a MOTION by Mr. Harvey, SECONDED by Mr. Walker, WITH ALL IN FAVOR, the Board  
59 approved the Yellowstone Pond 5 Tree Replacement Proposal, in substantial form, in an amount not to  
60 exceed \$4,800.00, for the Avalon Groves Community Development District.

61 E. Exhibit 9: Consideration of Landscape Maintenance Services Agreement

62 On a MOTION by Ms. Smith, SECONDED by Mr. Meath, WITH ALL IN FAVOR, the Board approved  
63 the Landscape Maintenance Services agreement with CLI, in substantial form, with an annual charge  
64 impact in the amount of \$43,620.00, for the Avalon Groves Community Development District.

65 F. Exhibit 10: Consideration of Fireman Tom’s Pressure Washing Addendum

66 Ms. Thibault noted that this addendum entailed pressure washing of columns two times a year,  
67 with a charge of \$220.00 for each event.

68 On a MOTION by Mr. Harvey, SECONDED by Ms. Smith, WITH ALL IN FAVOR, the Board approved  
69 the Fireman Tom’s Pressure Washing Addendum, in the amount of \$220.00 per event, for the Avalon  
70 Groves Community Development District.

71 **FIFTH ORDER OF BUSINESS – Consent Agenda**

72 A. Exhibit 11: Ratification of A&A Playground Services Inc. Proposal - \$695.00

73 B. Exhibit 12: Ratification of Yellowstone Proposals

74 ➤ Mulch for Phase 1B - \$3,375.00

75 ➤ Mulch for Serenoa Blvd - \$12,375.00

76 > Mulch for Village Entrances - \$2,700.00

77 On a MOTION by Mr. Harvey, SECONDED by Mr. Walker, WITH ALL IN FAVOR, the Board  
78 approved Items A and B of the Consent Agenda for the Avalon Groves Community Development  
79 District.

80 **SIXTH ORDER OF BUSINESS – Audience Comments (New Business)**

81 A resident brought a neighbor’s comment regarding ground collapse observed by Pond 1.

82 **SEVENTH ORDER OF BUSINESS – Staff Reports**

83 A. District Manager

84 There being none, the next item followed.

85 B. District Counsel

86 There being none, the next item followed.

87 C. Amenity Manager

88 There being none, the next item followed.

89 **EIGHTH ORDER OF BUSINESS – Supervisors Requests**

90 The Board was distributed a Letter of Resignation from Supervisor Troy Simpson.

91 On a MOTION by Ms. Smith, SECONDED by Mr. Harvey, WITH ALL IN FAVOR, the Board accepted  
92 the Letter of Resignation of Mr. Troy Simpson, appointing Mr. Jon Seifel to serve the remainder of the  
93 Supervisor Seat term, for the Avalon Groves Community Development District.

94 Mr. Seifel gave the Oath of Office, and opted to waive compensation.

95 **NINTH ORDER OF BUSINESS – Adjournment**

96 Ms. Thibault asked for final questions, comments, or corrections before requesting a motion  
97 adjourn the meeting. There being none, Mr. Walker made a motion to adjourn the meeting.

98 On a MOTION by Mr. Walker, SECONDED by Ms. Smith, WITH ALL IN FAVOR, the Board  
99 adjourned the meeting for the Avalon Groves Community Development District.

100 *\*Each person who decides to appeal any decision made by the Board with respect to any matter*  
101 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*  
102 *proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

103 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed  
104 meeting held on \_\_\_\_\_.

105 

Signature

\_\_\_\_\_  
Patricia Thibault

Printed Name



Signature

\_\_\_\_\_  
Greg Meath

Printed Name

106 Title:  Secretary  Assistant Secretary

Title:  Chairman  Vice Chairman